

# SO YOU WANNA TAKE MUSIC LESSONS.

## PAYMENTS

- \$15 registration fee is due when you sign up for lessons
- Lesson rates are \$45 for a 45-minute private session with Eileen (\$180/month)
- Payment for the upcoming month is due by the first of each month
- Acceptable forms of payment include cash, check (made payable to "Eileen Graham"), and credit cards.
- \$10 late fee for payments not received by the 5<sup>th</sup> of the month
- \$30 charge for returned checks

## CANCELLATIONS

- One rescheduled makeup lesson is permitted per student per month
- 24-hour notice is required to reschedule a lesson. If you know in advance that you will be absent, e-mail [eileengrahammusic@gmail.com](mailto:eileengrahammusic@gmail.com)
- If you do not show up for your scheduled time and do not give a 24-hour notice, you have forfeited your lesson and money. This places value on the time that both you and Eileen dedicate to learning this craft of singing!
- Occasionally Eileen will need to miss a lesson due to a tour or gig in which case a makeup day will be scheduled.

## DISCONTINUING LESSONS

Eileen needs written notice one week prior to the last lesson of the month. Please send your notice to [eileengrahammusic@gmail.com](mailto:eileengrahammusic@gmail.com).

## HOLIDAY CLOSINGS FOR 2014

Lessons will be rescheduled if they fall on the following dates:

- Memorial Day (Monday May 26)
- Independence Day (Friday July 4)
- Thanksgiving Weekend (November 27 – 28)
- Christmas Eve (Wednesday December 24)
- Christmas Day (Thursday December 25)
- New Year's Eve (Wednesday December 31)

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